

CVHS Orchestra Boosters
Executive Meeting Agenda
Tuesday, May 3, 2022

Call to Order 7:00pm

Welcome members

Crystal Payne – CVHS Orchestra Director
Stephanie Williams – President
Laura Conrad – Vice President
Karina Robinson – Treasurer
Courtney Harman – Secretary
Sandra Young – Uniforms

Not in attendance:

David Dain – Website Coordinator
Randi Schafer – Fundraising

Chair Reports

1. President – Stephanie
 - a) School starts July 26 next year with modified year-round schedule
 - b) We will hold executive meeting before school starts to prepare budget; plan on Wed July 20 @ 5:30pm at Flower Child by the San Tan mall.
 - c) Meeting dates will be the first Tuesday of every month. 6:30pm executive meeting, 7:00pm general meeting. If there is a holiday, then the second Tuesday.
2. Treasurer Report – Karina
 - a) Added money to the budget to cover several items including instrument purchases, cello storage rack, new directors' podium, additional clinics, uniform updates, and transportation to All State.
 - b) Credits in Cuttime totaling \$1100 will be disbursed to students after accounting for outstanding fees.
 - c) Karina will use Misc funds to cancel two missing checks and reissue.
 - d) Randi will take over as Treasurer in July for the next school year.
 - e) Karina needs help auditing the books. Requesting about an hour of time in June. Stephanie and Laura volunteered; Karina will contact them when school is out.
3. Secretary – Courtney
 - a) Thank you to Stephanie for taking minutes in April meeting. Courtney moves to approve the minutes and Laura seconds.
4. Fundraising – Randi
 - a) Done for this school year
 - b) Cynthia will take over as fundraising chair for next school year
5. Uniforms – Sandra
 - a) Mrs. Payne and Sandra will collect Concert, Chamber, and Symphony uniforms on Monday May 23 in class.
 - b) Symphonic students can turn in uniforms after Baccalaureate on Sun May 22.
6. Decorations/Reception
 - a) Awards banquet and celebration on Friday, May 13.

- b) Plan for Friday reception: Sandwiches and chips from Walmart. Grapes and Strawberries on sale at Fry's. Sheet cake from Costco. Need cups and plates. We have enough forks and napkins. We will have lemonade and water. Depending on how many parents respond, we can add sodas. Karina will coordinate; Stephanie and Laura will help.
 - c) We have contacted Mrs. Cooper who provided flowers/boutonnieres for seniors at the final concert last year to see if she can provide them this year as well. Backup plan is Friday if we do not receive a response by end of Wed May 4.
7. Website/Social Media/News – David via Stephanie
- a) Holly Anderson will be the new Social/Website chair next school year.
 - b) David is in the process of transferring access rights to Holly.

Director's Report – Crystal

- Looking forward to end of year concert and awards banquet to celebrate the students
- Thanks to boosters for your service this year
- Big trip next year is planned for Boston in April timeframe; Crystal still needs approval before finalizing. Needs to be scheduled around school musical, prom, etc.
- Stephanie will write a parent booster update for the May 12 concert program including how we've used fundraising and asking for volunteers for the next school year.

New Business – none to report

This is the last booster meeting of the year.

Final Concert with Senior Awards is May 12 @7pm in the CVHS Auditorium

End of Year Awards Banquet (all grades) and Celebration is May 13 @ 6pm in Cafeteria

Baccalaureate Performance is May 22 (Symphonic Strings only)

Uniform Collection is May 23

Adjourn 7:30pm. Stephanie moves, all are in favor.