

CVHS Orchestra Boosters
General Meeting Agenda
Tuesday, March 1, 2022

Call to Order 7:00pm

Welcome members

Crystal Payne – CVHS Orchestra Director

Laura Conrad – Vice President (filling in for Stephanie Williams, President)

Karina Robinson – Treasurer

Courtney Harman – Secretary

David Dain – Website Coordinator

Sandra Young – Uniforms

Randi Schafer – Fundraising

Welcome Parents! We meet every first Tuesday of the month.

Chair Reports

1. President – Laura for Stephanie
 - a. Concert tomorrow, March 2nd; free of charge
 - b. Food trucks arrive at 7:30 after the concert: Jeremiah's Frozen Ice and Beignet Babe. Randi will connect with truck owners to provide direction on parking, etc.
 - c. Items for rest of year
 - a. May 12th – End of Year Concert and Senior recognition
 - b. May 13th Awards Banquet – Need to form committee to start planning process.
 - c. May 22nd Baccalaureate – Symphonic Strings Only
 - d. May 23 – uniform return
 - d. There will be board positions open next year.
 - a. Karina terms as Treasurer at three terms. Randi will take over Treasurer.
 - b. Bylaws state the booster executive meeting must be monthly.
 - c. *Email sent Mar 29th soliciting interest from parents to fill open positions.*
2. Treasurer Report – Karina
 - a) Monthly Treasurer's Report reviewed; no opens
 - a. All Disney expenses/receipts have been incorporated
 - b. Reflection: Bump up credit limit on the credit card before leaving on a class trip.
 - a) Karina will provide receipt to drummer for Valentine's dinner if he requests one through Crystal.
 - b) Karina and Mrs. Payne are comfortable spending \$4000-5000 for the remainder of the year. Expenses will include Baccalaureate, Graduation, All State plaques. Karina and Mrs. Payne will begin exploration for All State plaques. Anticipate ending the year with \$6000.
 - c) We need to add \$300 to budget for bow ties and cummerbunds. Karina motions, Laura seconds. Approved.
 - d) We need to add \$500 for music purchases. Karina motions, Laura seconds. approved
 - e) Mrs. Payne requests adding \$200 to music clinic budget, preparing students for State Festival. Karina proposes, Randi seconds. Approved. We will plan on a charter bus for State; already in budget.
 - f) Mrs. Payne would like to add \$600 to instrument purchase budget for bass and cello bows. Karina proposes, Randi seconds. Approved.

- g) We need to pay Band for joint uniform closet expenses \$65. Agree to pay with Misc. budget.
 - h) We need to put \$150 in budget for fall Aboda non-reimbursable expenses.
 - i) Teacher Appreciation breakfast in May; we have budget so let's make sure we appreciate these hard-working wonderful teachers!
3. Secretary – Courtney
- a) No meeting in February; no minutes to approve.
4. Fundraising – Randi
- a) Valentine's dinner was a big success! Thank you to everyone involved in preparing for the event, executing the event, and cleaning up.
 - b) What are we fundraising for after the Disney trip? Mrs. Payne has a wish list: Cello bows, Bass bows, instrument repairs (\$100-300 each), full symphony music (\$80-100 for one piece), field trips to Phoenix Symphony. Prepare for East Coast trip in 2022-23 school year (big instrument rental, luggage fees, scholarships, etc.). Long term fundraising asks include purchase of Harp, Piano. We will not ask for any more donations this year.
 - c) We will provide a Booster update via an email sent by Mrs. Payne explaining what we have been spending fundraising dollars on with an impact statement. Karina will write the update and send to Mrs. Payne.
 - d) We will NOT charge for the May concert
5. Uniforms – Sandra
- a) Sandra will order the following replacements due to wear and tear: \$3 bow ties, \$7 cummerbunds; 25 of each; total of \$250. Estimate \$300 with tax, etc. Company is Formal Fashions.
 - b) Dry Cleaning on track for end of year. Budget in place. Sandra will set aside the damaged uniforms.
 - c) Uniform return is May 23
6. Decorations/Reception
- a) May concert is May 12. We will plan for boutonnieres and corsages, in budget.
 - b) Need to start planning next month for end of year celebration decorations.
7. Website/Social Media/News – David
- a) David offloading old media onto Google drive.
 - b) Calendar updated through Mar 2 concert. Mrs. Payne and others will send David upcoming events to add.
 - c) David will add pictures from Mar 2 concert to the website.
 - d) David will make sure all pictures are on the Google drive so that Mrs. Payne can access for end of year slide show. Keep them full size.

Director's Report – Crystal

- 1. Campo Verde is hosting the South Valley Junior High Aboda Festival on Thu Mar 3. Laura will bring coffee and snacks for judges. Stephanie is bringing water.
- 2. We decided to break the awards apart from the May concert.
 - a. Senior slideshows and acknowledgements will still be held at the end of the May concert.
 - b. Full awards and slideshow at a separate Awards banquet/celebration the following night (Fri). Start in auditorium then transition to cafeteria.

New Business – none to report

Next Booster meeting is Tue April 5

Final Concert with Senior Awards is May 12 @7pm in the CVHS Auditorium

End of Year Awards Banquest (all grades) and Celebration is May 13 @ 6pm in Cafeteria

Baccalaureate Performance is May 22 (Symphonic Strings only)

Uniform Collection is May 23

Adjourn 7:50pm. Stephanie moves, all are in favor.