

CVHS Orchestra Boosters
General Meeting Agenda
Tuesday, November 2, 2021

Call to Order 7:03pm

Welcome members

Crystal Payne – Orchestra Director
Stephanie Williams – President
Laura Conrad – Vice President
Karina Robinson – Treasurer
Courtney Harman – Secretary
David Dain – Website Coordinator
Sandra Young – Uniforms
Randi Schafer – Fundraising

Welcome parents! See Sign up sheet.

Chair Reports

1. President – Stephanie
 - a) Thank you to the volunteers who helped make the car wash a success for the students!

2. Treasure Report – Karina
 - a) Boosters must pay for auditorium piano; splitting it three ways with band and choir. \$46 to be paid out of Misc. Need to tune piano 1-2 times per year; beginning of school year and second time based on need.
 - b) T-shirts were ordered and paid for. Colors on front and back of t-shirt are different. Decision is to go with the orange and green on both front and back; stands out more.
 - c) Need an Aboda line item on budget; \$100 covers students plus boosters' meal reimbursement. (Judges' food is in and out.) Stephanie moves for an Aboda budget line item; Courtney seconds.
 - d) Booster fees: 32 students have yet to pay booster fees. Tax credit cannot be used towards fees.
 - e) Audition fees: 8 regional, 4 solo student fees left to pay.
 - f) Butterbraids: \$2600 income; \$900 cost; net \$1500. Great success!
 - g) Carwash: \$840 pre-sale; \$766 general sale. \$1600 income. Great success!
 - h) Reviewed each line item on Budget Report
 - i) Are there scholarship requests for Disneyland fees? Yes; one family approached Mrs. Payne; she handles privately with Karina and the Board.

3. Secretary – Courtney
 - a) Minutes are available on the www.campverdeorchestras.org website.
 - b) Stephanie moves to approve the Oct 2021 minutes; Randi seconds.

4. Fundraising – Randi
 - a) Chipotle restaurant night is Nov 10; January is Someburros.
 - b) Butterbraids sale and Carwash went well; thank you to volunteers!
 - c) Valentines dinner: Cafeteria has capacity to sell 126 tickets; total of 23 tables (17x6 people, 6x4 people). We will make one of the 4 person tables a "VIP" table up front; sell raffle tickets for the VIP table.

- d) We decided NOT to sell ads for the winter concert this year; revisit in May for the following year's budget. For future reference: Full page \$100; Half page \$50. Focus on local businesses. Dentist and orthodontist offices are often successful. Sell with intent to use funds for a specific purpose, e.g. scholarships or Phoenix Symphony field trip with dinner.
- e) Orchestra Car Decals: Two bids; leaning towards the Sticker U (25 stickers 6x2 = \$42.84 = \$1.71/sticker) We will sell them for \$5 at the concerts. We have a \$30 profit target in the budget.

5. Decorations

- a) Orchestra was in charge of decorations for Fall concerts; well received!
- b) Valentine's Dinner on Feb 11:
 - i. Cafeteria reserved.
 - ii. Kami Goldstein volunteered to coordinate decorations and catering for the event. Considering Italian food options.
 - iii. We will need additional parent volunteers for decorations. We need help with ideas, checking inventory, procuring anything else needed, executing. Sandra and Laura will help as a start.
 - iv. One parent suggested a balloon arch available on Amazon.
 - v. Crystal will ask students for ideas/vision as well.
 - vi. Ideas for the Valentine's Dinner: VIP Tables? A reserve spot in the parking lot. A raffle for Christmas selling one VIP table of 6 seats.
 - vii. Open question: how many tables will we plan for? How many tickets?
 - viii. Photography: We could have a student photographer, e.g. Adisen LeRoy, take pictures.

6. Uniforms – Sandra

- a) We need new cummerbunds and bow ties; several complaints on wear and tear. Sandra will identify how many replacements we need and get a bid from Formal Fashion. We will review bid and vote on a line item at the next meeting.

7. Decorations/Reception

- a) Next concert is Dec 9; Orchestra is not responsible for decorations this time.
- b) There will be a Cafeteria reception after the winter concert. Stephanie will set up the Sign Up Genius to allow for parent volunteers and donations including water bottles and cookies, etc. (nothing homemade); boosters will still be in charge.
- c) Valentines dinner
 - i. We need new decorations for the Valentine's dinner. We need more centerpieces and additional decorations beyond streamers. Sandra will reach out to Kami Goldstein to see if she can help coordinate the decorations or if she is just volunteering.
 - ii. Cynthia Bryant can help with the centerpieces.
 - iii. We need to add money to the budget for decorations (fairy lights, balloon arch, round tablecloths, etc.) and catering. Randi estimates catering ~\$1500 based on early investigation of Italian bulk options. We will vote in email prior to next meeting for budget line item (catering cost + utensils/plates if needed/ i.e. not provided by caterer + x% for decorations... 10% not deemed enough).
 - iv. Planners will look into dessert table.

8. Website/Social Media/News – David

- a) Posted the photo gallery from the last concert
- b) Updated Disney trip page
- c) Updated Cut Time instructions
- d) Updated minutes

Director's Report – Crystal

1. Disney trip was approved.
2. Simply Three – We expect to receive first invoice soon; pay first half up front.

New Business – none to report

Next meeting Dec 7; same day as Band concert

Adjourn 8:00pm